



CABINET FOR HEALTH AND FAMILY SERVICES
Department for Community Based Services
Division of Protection and Permanency

Dear

Date

The purpose of this letter is to inform you that your relative/fictive foster home has currently been placed on hold status.

Your recruitment and certification (R&C) worker, _____ has requested an exception for continued approval as _____ foster home while the below-identified issue is resolved as quickly as possible:

KARES verification for each adult in the home
DPP 157 for dependent children ages 12-17
Training: Care plus or medically complex homes only (specific hours listed for each parent in need)

The next annual review date for the training and background checks will occur in

The re-certification process for your foster home will occur every three years. Your next re-certification date will occur in

Foster parents are an essential part of our efforts to help families and children in need. We thank you for your partnership in the foster care program and hope this can be resolved to allow us to continue working together.

Sincerely,

R&C Supervisor

Enclosure: DPP-154

CC: Foster Parent File, CBW, Billing Specialist