



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF THE SECRETARY**

**Steven L. Beshear**  
Governor

275 East Main Street, 5W-A  
Frankfort, KY 40621  
502-564-7042  
502-564-7091  
www.chfs.ky.gov

**Audrey Tayse Haynes**  
Secretary

**Contract Correspondence Transmittal (CCT)**

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<b>Attachments/Forms:</b> N/A	

Dear PCC/PCP Provider,

This memorandum provides clarification related to private child-care and private child-placing agency access of the caregiver misconduct registry. The registry allows vulnerable adult service providers and individuals, pursuant to Kentucky Revised Statute (KRS) 209.032, to query the Cabinet for Health and Family Services (Cabinet) as to whether a validated substantiated finding of adult abuse, neglect, or exploitation has been entered against an individual who is a prospective employee, volunteer of the provider, or an individual seeking employment in a direct caregiving role in a private setting.

"Vulnerable adult service provider" means:

- Adult day health care program centers as defined in KRS 216B.0441;
- Adult day training facilities;
- Assisted-living communities as defined in KRS 194A.700;
- Boarding homes as defined in KRS 216B.300;
- Group homes for individuals with an intellectual disability and developmentally disabled (ID/DD);
- Home health agencies as defined in KRS 216.935;
- Hospice programs or residential hospice facilities licensed under KRS Chapter 216B;
- Long-term-care hospitals as defined in 42 U.S.C. sec. 1395ww(d)(1)(B)(iv);
- Long-term-care facilities as defined in KRS 216.510;
- Personal services agencies as defined in KRS 216.710;
- Providers of home and community-based services authorized under KRS Chapter 205, including home and community based waiver services and supports for community living services; and
- State-owned and operated psychiatric hospital.

The Cabinet's Record Management Section has received requests through private child-care and child-placing providers for Caregiver Misconduct Registry checks via use of the DPP-246 Kentucky Caregiver Misconduct Self Query form. Pursuant to KRS 209.032 and 922 KAR 5:120, denial of a DPP-246 request will be issued by the Records Management Section for all erroneous requests with a denial message, "Your agency does not fall under the definition of a "vulnerable adult service provider."

If you have any questions regarding this transmittal, feel free to contact [Steven.Fisher@ky.gov](mailto:Steven.Fisher@ky.gov) or Mr. Fisher by phone (502)564-2147.