



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR COMMUNITY BASED SERVICES
Division of Protection and Permanency
COA Accredited Agency**

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Contract Correspondence Transmittal (CCT)

CCT Number: 16-07	Date of Issue: 6/15/16
Issuance: Division of Protection and Permanency, Assistant Director-Christa Bell <i>CBell</i>	
Key Words/Phrases: Discrimination Prohibited in Determining Placement Acceptance/Denial	
Attachments/Forms:	

The purpose of this transmittal is to inform Private Child-Caring and Child-Placing staff that discrimination based on race, religion, color, national origin, or disability is prohibited, and should not be used as a determining factor in placement acceptance or denial.

Per the SFY 15 and SFY 17 PCC agreements, it is CHFS responsibility to assure there will be no discrimination against any employee, applicant, **or recipient of services** on account of race, color, age, sex, disability, religion, or national origin in performance of the agreement (2.02—CHFS/Agency Responsibilities). The agreement can also be cancelled, terminated or suspended for noncompliance with the nondiscrimination clauses of this contract (4.50—Discrimination Prohibited (Because of Race, Religion, Color, National Origin, Sex, Age, or Disability)).

Agencies cannot reject placement of a child based upon the child’s race, religion, color, national origin, or disability. Any rejections should be directly related to the agency’s **admissions criteria or inability to meet the child’s treatment needs**. If an agency is unable to meet a child’s treatment needs due to a disability, such as low IQ, a detailed explanation should be provided.

Likewise, if there are cultural considerations because of race, religion, color, or national origin, that information should be provided to the worker to consider in selecting the best possible placement to meet the child’s need. However, race, religion, color or national origin should never be a basis for rejection.

If you have any questions regarding this transmittal please contact Christa Bell at Christa.Bell@ky.gov or by telephone at (502) 564-6852.

