

Rev 3/2021

**CPS Investigative Distribution Chart  
Notification Letter, 115, 155, and Assessment Distribution**

V = DPP-155 W = 152B X = Notification Letter (DPP-152, 152A, 153, 153A) Y = 115 Z = Assessment	Commonwealth or County Attorney	Local Law Enforcement or Kentucky State Police	Parent / Caregiver *	Alleged Perpetrator	SRA	CHFS OIG/ Division of Regulated Child Care (DRCC)/PCC-PCP Branch	CHFS OIG/ Division of Health Care Facilities and Services (DHCFS)	DBHDDID	DCBS Division of Child Care	DJJ ***	School Supervisor, (i.e., Principal), Superintendent, & EPSB	Facility Director and License Holder	Out-of-Home Care (OOHC) DPP	Child Protection Branch DPP	R&C Supervisor and OOHC Specialist
Familial	Y	Y	X	V X											
DCBS Foster Parent	Y	Y	X**	V X	Y								Y		XY
Private Child Placing (PCP) Home	Y	Y	X**	V X	Y	XY						X	Y		
Licensed Private Child Caring (PCC) Facility	Y	Y	X**	V X	Y	XYZ						X	Y		
Certified or Licensed Child Care	Y	Y	X	V X	Y	XYZ			XY Z			X			
Registered Family Child Care	Y	Y	X	V X	Y				XY Z			X			
School	Y	Y	X	V X	Y						WV				
DJJ Facility	Y	Y	X			X				Y					
Hospitals	Y	Y				Y									
Crisis Stabilization Unit	Y	Y	X**	VX	Y	XYZ						X	Y		
Supports for Community Living (SCL) & Community Mental Health Center (CMHC)	Y	Y	X**	V X	Y Z			Y Z				X	Y		
Psychiatric Residential Treatment Facility (PRTF)	Y	Y	X**	VX	Y		XYZ					X	Y		
Psychiatric Hospital	Y	Y	X**	VX	Y		XYZ					X	Y		
Camps, Etc.	Y	Y	X	VX	Y							X			
Day Treatment Facility	Y	Y	X** ***	VX	Y							X			
Human Trafficking	Y****	Y												Y	

- \* This includes non-custodial when divorced parents have joint custody.
- \*\* The notification letter is only sent to the parent and/or caregiver if the investigation is substantiated.
- \*\*\* A letter is sent to the DJJ worker when DJJ has custody/joint custody of a child in any setting.
- \*\*\*\*For human trafficking the 115 is sent to both.
- \*\*\*\*\* Only send the DPP 152A or DPP 153