

Did You Know?

Case Plan Permanency Goal Modification

A case plan can be modified to update a permanency goal without creating a new case plan.

If any changes are necessary after the supervisor approves the case plan, but before it is evaluated, the user will go to the case plan summary screen.

Follow these simple steps:

- Select Create Modified Case Plan at the bottom of the screen.
- The user will be directed to the case plan information screen where the reason for modification should be entered. The case plan end date cannot be edited.
- Click save after every edit.
- The user will be able to make changes to the basic case planning information, conference participants, and the objectives/tasks and permanency goal.
- The modified case plan should be submitted to the supervisor for approval.

