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Miscellaneous

- We continue to work on issues in the new SOP manual. If you encounter a specific issue, please notify **Melanie Daniels and Julie Cubert** or send an email to DPPSOPEditor@ky.gov. We appreciate your patience and working with us on a successful transition.

Important Notice

DCBS staff are required to use form versions that are within the SOP manual. Modified versions that are not in the SOP manual are **not permitted**. Some forms are incorporated into the Kentucky Administration Regulation (KAR) and can **only be modified** through amending regulations. Other forms within the SOP manual go through a formal vetting and approval process. Using unapproved versions of these forms can lead to liability issues for the user and can lead to incorrect information being provided/captured. If you have suggestions for modifications to any form currently in the SOP manual, please send those and why the modification is needed to dppsopeditor@ky.gov for consideration.

Field Draft Reviews (FDR's)

(See attached zip file)

- SOP 19.2 Receiving the Report
- SOP 19.3 Acceptance Criteria
- SOP 20.1 Introduction to APS Investigation and Assessment
- SOP 4.29.2 Transition Planning for Youth Aging Out of OOHC or Extending Commitment
- Exit Checklist
- Notice to Deny or Terminate Extension of Commitment
- Foster Care Bill of Rights
- Kentucky Benefits Flyer

The field draft reviews above will be due **September 8, 2022**. Please submit your feedback/comments through your regions designated person. If you need this information, please contact Julie Cubert or Melanie Daniels via email. Please submit your feedback and comments to DPPSOPEditor@ky.gov.