

In This Issue

- **Important Notice**
- Field Draft Reviews
- PPIM 22-11
- Family Engagement Workgroup: #Campaign

Miscellaneous

- We continue to work on issues in the new SOP manual. If you encounter a specific issue, please notify [Melanie Daniels and Julie Cubert](#) or send an email to DPPSOPEditor@ky.gov. We appreciate your patience and working with us on a successful transition.

Important Notice

DCBS staff are required to use form versions that are within the SOP manual. Modified versions that are not in the SOP manual are **not permitted**. Some forms are incorporated into the Kentucky Administration Regulation (KAR) and can **only be modified** through amending regulations. Other forms within the SOP manual go through a formal vetting and approval process. Using unapproved versions of these forms can lead to liability issues for the user and can lead to incorrect information being provided/captured. If you have suggestions for modifications to any form currently in the SOP manual, please send those and why the modification is needed to dppsopeditor@ky.gov for consideration.

Field Draft Reviews

- SOP 1.5 Supervision and Consultation
- SOP 2.3 Acceptance Criteria
- SOP 2.4 Court Requested CPS Activity
- SOP 2.10 Initiating the Report
- SOP 2.11 Investigation Protocol
 - SOP 2.11.1 Assessments Involving Methamphetamine Labs
 - SOP 2.11.2 Assessments of Parenting Youth
 - SOP 2.11.3 Assessments Involving Domestic Violence
- SOP 2.13 Structured Decision Making Safety and Risk Assessments
- Case Finding Guide
- Child Protective Services (CPS) HIPAA Letter of Release of Information
- CPS Reports with Risks Associated with Family and Intimate Partner Violence Tip Sheet
- Investigative Service Recording Template
- Pediatric Abusive Head Trauma Fact Sheet
- Indicators of Poverty

The field draft review feedback is due by COB, **September 28, 2022**. Please submit your feedback to DPPSOPEditor@ky.gov.

PPIM

- PPIM 22-11 Upcoming Webinars on the Child Welfare Workforce
-

#Hashtag Campaign

The Family Engagement Workgroup presents number 20 in the #InvestingInRelationshipsForChange campaign.

Back to the Basics...

Two simple engagement questions we may remember from Social Work 101:

- 1. What are you worried about?***
- 2. What works well with your family?***

These questions are a great starting point for quality engagement when working with families.

Brought to you by the Family Engagement Workgroup

#InvestingInRelationshipsForChange

