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PROTECTION AND PERMANENCY INFORMATION MEMORANDUM 25-05

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Julie Ferrell, Assistant Director
Division of Protection and Permanency

DATE: September 15, 2025

SUBJECT: [2025 SOP Policy Manual Guide](#)

The purpose of this information memorandum is to provide an updated policy manual guide. The policy manual guide serves to assist users with an overall guide to understanding the use and locating specific items such as memo's, in the policy manual for the Division of Protection and Permanency.

The guide is located in the "[resource](#)" section of the DPP SOP manual. Please note, the policy manual contents open better with the use of the Chrome browser. If you experience issues opening the links within this memorandum or any links within the policy manual, please email [Melanie Daniels and Julie Cubert](#).

If you have any questions regarding this memorandum, please contact:

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