**Protection and Permanency Memorandum, PPM 11-05**

 **TO:** Service Region Administrators

 Service Region Administrator Associates

 Service Region Clinical Associates

 Regional Program Specialists

 Family Services Office Supervisors

 **FROM:** Michael Cheek, Director

 Division of Protection and Permanency

 **DATE:** October 17, 2011

 **SUBJECT:** Out Of Home Care Case Consultation Template

The purpose of this memorandum is to notify staff of revisions to the Out of Home Care Case Consultation Template. These changes were made in order to streamline the consultation process. The [Ongoing OOHC Case Consultation Template](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/Ongoing%20OOHC%20Case%20Consultation%20Template.docx), which is a revision of the previously utilized template, is being issued.

If you have any questions concerning this memorandum, please contact Tina Webb at tina.webb@ky.gov or at (502) 564-6852.