**Protection and Permanency Memorandum, PPM 11-05**

**TO:** Service Region Administrators

Service Region Administrator Associates

Service Region Clinical Associates

Regional Program Specialists

Family Services Office Supervisors

**FROM:** Michael Cheek, Director

Division of Protection and Permanency

**DATE:** October 17, 2011

**SUBJECT:** Out Of Home Care Case Consultation Template

The purpose of this memorandum is to notify staff of revisions to the Out of Home Care Case Consultation Template. These changes were made in order to streamline the consultation process. The [Ongoing OOHC Case Consultation Template](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/Ongoing%20OOHC%20Case%20Consultation%20Template.docx), which is a revision of the previously utilized template, is being issued.

If you have any questions concerning this memorandum, please contact Tina Webb at [tina.webb@ky.gov](mailto:tina.webb@ky.gov) or at (502) 564-6852.