



CABINET FOR HEALTH AND FAMILY SERVICES
Department for Community Based Services
Office of the Commissioner

Andy Beshear
Governor

275 East Main Street, 3W-A
Frankfort, KY 40621
502-564-3703
502-564-6907
www.chfs.ky.gov/agencies/dcbs

Eric C. Friedlander
Secretary

Marta Miranda-Straub
Commissioner

PROTECTION AND PERMANENCY MEMORANDUM, 22-01

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Tracy DeSimone, Assistant Director
Division of Protection and Permanency

DATE: January 17, 2022

SUBJECT: DPP-886A, Referral for PCC/PCP Placement, Level of Care

The purpose of this memorandum is to advise staff of issues identified with the DPP-886A Application for Referral and Needs Assessment in TWIST. TWIST modifications are under development. Until the modifications are complete, please refer to the following to ensure appropriate documentation of all required information within the DPP-886A.

- **Section A. Child Information** Please enter the child's gender identity and sexual orientation for children 10 and older.
- **Section J. Mental Health/Medical Diagnoses** Please include all known mental, physical, and behavioral health conditions, and provide narrative information regarding those conditions.
- **Section P. Education** Please complete these fields manually, both table and narrative sections.
- **Section V. Additional Considerations** Please provide a narrative summary of the child's history of maltreatment and trauma.
- **For all narrative fields**, please include the date of the current information entered and note documentation of historical information.

If you have any questions regarding this memorandum, please contact:

Tracy DeSimone, Assistant Director
tracy.desimone@ky.gov
(502) 564-6852