



CABINET FOR HEALTH AND FAMILY SERVICES
Department for Community Based Services
Division of Protection and Permanency

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PROTECTION AND PERMANENCY MEMORANDUM 22-08

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Kelli Root, Assistant Director
Division of Protection and Permanency

DATE: August 9, 2022

SUBJECT: Enhanced Rate

The purpose of this memorandum is to provide additional guidance and clarification related to the enhanced rates for individual youth. As previously stated in [PPIM 22-06](#), to support placement stability the Department for Community Based Services (DCBS) may consider an enhanced rate for individual youth. The enhanced rate should be utilized to preserve and stabilize placement and assist youth who are currently without a placement for a short period. Unless specified on the original approval, all enhanced rates will be reviewed every ninety (90) calendar days. If it is determined an enhanced rate is still warranted after ninety (90) days, an updated memo and documentation should be submitted. If a second (2nd) memo is completed, the documentation should be reflective of the additional services and the continued need that justifies the enhanced rate.

One to one (1:1) support will be considered on a case-by-case basis and will be reviewed every thirty (30) calendar days to determine ongoing need. In situations where 1:1 support is requested, information from the supervision plan is required and should include who will provide the support, how many hours per day, the number of days per week, and the hourly rate of the provider.

Enhanced rates cannot be backdated prior to the date the Division of Protection and Permanency (DPP) Director's Office or the Division of Administration and Financial Management (DAFM) approved. DCBS requires information from the provider or foster home regarding the plan for support, service provision, and the supervision plan in writing to consider an enhanced rate. This documentation is needed for justification in the event of an audit.

The following is additional useful information to include with the request:

- A detailed breakdown of how the enhanced rate will be spent for services and supervision that go beyond the private child-caring (PCC)/private child-placing (PCP) contractual agreement;
- Placement summary;
- Any recent discharge summary and/or two-week notices;
- Therapeutic recommendations or letters from providers;
- A DPP-886A and placement searches/rejections;
- IEP or any IQ/adaptive testing, if applicable;
- Diagnosis/medications/behaviors (with emphasis on the behaviors or needs that require additional support to keep the youth safe).

922 KAR 1:360, which increased the rates for PCP providers that provide care for children who are a level of care (LOC) 3 (previously known as LOC four (4) and LOC five (5)), became effective in July. The rate for independent living and emergency shelter settings increased as well. The enhanced rate is meant to be a short-term strategy as DPP works to implement long-term solutions. The services being provided at an enhanced rate should go beyond the requirements of the regulation.

Enhanced rates are not to be utilized for adoption subsidy negotiation. Guidance for special exception to the Cabinet for Health and Family Services (Cabinet/CHFS) monthly adoption subsidy can be found in [SOP 13.39 Adoption Assistance](#).

To request an enhanced rate, staff should complete the [Special Expense Request Letter](#) and include the supporting documentation. The form should be sent through Kristin Breeden, OOHC Branch Manager kristin.breeden@ky.gov to Kelli Root, Assistant Director kelli.root@ky.gov. These requests are approved by the DPP and DAFM director.

For questions regarding this memo, please contact:

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