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PROTECTION AND PERMANENCY MEMORANDUM, 25-23

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Clifton S. Bryant Jr, Assistant Director II
Division of Protection and Permanency

DATE: November 4, 2025

SUBJECT: System Analysis Report and System Safety Review Process
(SSRP) Manual

The purpose of this memorandum is to provide an updated [System Analysis Report \(SAR\)](#). The [System Safety Review Process \(SSRP\) manual](#) has been updated to include a link to this form.

Please begin using this new SAR form immediately. It is located in [SOP C2.13 Fatality and Near Fatality Investigations and Fatalities on Active Cases](#) and in the [Resources](#) section of the [SOP manual](#).

If you have any questions regarding this memorandum, please contact:

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