



CABINET FOR HEALTH AND FAMILY SERVICES
Department for Community Based Services
Division of Protection and Permanency

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PROTECTION AND PERMANENCY TRANSMITTAL LETTER 22-03

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Kelli Root, Acting Assistant Director
Division of Protection and Permanency

DATE: February 28 2022

SUBJECT: Revisions to SOP 4.53, SOP 10.5, SOP 10.10, SOP 10.24, SOP 10.30, SOP 11.31,
and Disclaimer of Paternity

The purpose of this transmittal letter is to inform staff of the following revisions to standards of practice:

[SOP 4.53 Bed Hold Residential or Private Child Placing \(PCP\), \(DCBS\) Foster Care Placement](#) provides additional clarification and detail for when a bed hold is used for DCBS foster home placements and the [Request for Bed Hold](#) form is updated.

[SOP 10.5 Request to Place a Kentucky Child in another State for Foster Care or Adoption](#) additional information is added for Medicaid coverage and per diem rates.

[SOP 10.10 Financial and Medical Responsibility for Kentucky Children Placed Out-of-State](#) the addition of information pertaining to relative service array and financial responsibility.

[SOP 10.24 Requirements for Out-of-State Adoptive Families](#) information is added addressing the training needs for families of a child(ren) with therapeutic care needs.

[SOP 10.30 Social Service Worker's Responsibility for the Child after Out-of-State Placement](#) clarification is added regarding documentation to be provided by the KY SSW for children placed out-of-state.

[SOP 11.31 Determining Who has Legal Right to the Child](#), clarification that the SSW must upload the signed [Disclaimer of Paternity](#) into TWIST.

If you have any questions regarding this transmittal letter, you may refer to the [PPTL 22-03 Statement of Consideration for SOP 4.53, SOP 10.5, SOP 10.10, SOP 10.24, SOP 10.30, SOP 11.31, and Disclaimer of Paternity](#) .

If you have any questions regarding this transmittal letter, please contact:

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