



**CABINET FOR HEALTH AND FAMILY SERVICES**  
**Department for Community Based Services**  
**Division of Protection and Permanency**

**Andy Beshear**  
Governor

275 East Main Street, 3E-A  
Frankfort, KY 40621  
502-564-6852  
[www.chfs.ky.gov/agencies/dcbs](http://www.chfs.ky.gov/agencies/dcbs)

**Eric C. Friedlander**  
Secretary

**Marta Miranda-Straub**  
Commissioner

**PROTECTION AND PERMANENCY TRANSMITTAL LETTER 22-06**

**TO:** Service Region Administrators  
Service Region Administrator Associates  
Service Region Clinical Associates  
Regional Program Specialists  
Family Services Office Supervisors

**FROM:** Kelli Root, Assistant Director  
Division of Protection and Permanency

**DATE:** March 08, 2022

**SUBJECT:** Revisions to SOP 4.3 Relative and Absent Parent Search

The purpose of this transmittal letter is to inform staff of revisions to [SOP 4.3 Relative and Absent Parent Search](#). Clarification regarding mapping and the family finding process has been added.

If you have any questions regarding this transmittal letter, you may refer to the [PPTL 22-06 Statement of Consideration for SOP 4.3 Relative and Absent Parent Search](#).

If you have any questions regarding this transmittal letter, please contact:

Kristin Breeden, Acting Out-of-Home Care Branch Manager  
[kristin.breeden@ky.gov](mailto:kristin.breeden@ky.gov)  
(502) 564-2147