



**CABINET FOR HEALTH AND FAMILY SERVICES**  
**Department for Community Based Services**  
**Office of the Commissioner**

**Andy Beshear**  
Governor

275 East Main Street, 3W-A  
Frankfort, KY 40621  
502-564-3703  
502-564-6907  
[www.chfs.ky.gov/agencies/dcbs](http://www.chfs.ky.gov/agencies/dcbs)

**Eric C. Friedlander**  
Secretary

**Marta Miranda-Straub**  
Commissioner

**PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 22-10**

**TO:** Service Region Administrators  
Service Region Administrator Associates  
Service Region Clinical Associates  
Regional Program Specialists  
Family Services Office Supervisors

**FROM:** Kelli Root, Assistant Director  
Division of Protection and Permanency

**DATE:** July 20, 2022

**SUBJECT: SOP Chapter 13 and Chapter 4 – Revisions related to 922 KAR 1:360 changes**

The purpose of this letter is to advise staff of the following SOP revisions related to the changes in 922 KAR 1:360 which became effective 7/20/2022. However, the Children's Review Program (CRP) process changes went into effect 7/1/2022. These changes specifically impact subsidy calculations.

It is imperative that staff review the level of care (LOC) assignment date. LOC's effective on or after 7/1/2022 will follow the subsidy calculations for the new LOC scale 1-3. LOC's that were determined prior to 7/1/2022 will follow the previous LOC scale of 1-5.

[SOP 13.40 Approval of Adoption Assistance](#) provides information regarding subsidy calculations based on the new LOC scale. Staff are also instructed to include the [DPP-157 Background Check Request for Foster or Adoptive Applicants and Adolescent Household Members](#) or KARES final results registry in the subsidy packet for auditing purposes.

[SOP 13.43 Adoption Assistance Renegotiation](#) provides information regarding subsidy calculations based on the new LOC scale.

[SOP 13.45.3 Post Adoptive Placement Stabilization Services \(PAPSS\)](#) provides information regarding the new LOC required for PAPSS qualification. Instructions are also provided regarding documentation on the

[DPP-154A Protection and Permanency Notice of Intended Action](#) regarding payment responsibilities during the PAPSS and voluntary commitment periods.

The following Chapter 4 SOPs have edits based on the new LOC scale.

[SOP 4.9 Initial Placement Considerations](#)

[SOP 4.10.1 DCBS Care Plus](#)

[SOP 4.11 Private Child Placing \(PCP\) or Child Caring \(PCC\) Agency](#)

[SOP 4.11.3 Reviews of LOC Assignment](#)

[SOP 4.11.4 Change in LOC Assignment](#)

[SOP 4.51.1 Placement in Congregate Care \(Residential Treatment\) Setting](#)

If you have any questions regarding this memorandum, please contact:

Veronica Sears, Adoption Services Branch Manager  
[Veronicaj.sears@ky.gov](mailto:Veronicaj.sears@ky.gov)  
502-564-2147

Kristin Breeden, Out-of-Home Care Branch Manager  
[kristin.breeden@ky.gov](mailto:kristin.breeden@ky.gov)  
(502) 564-2147