



CABINET FOR HEALTH AND FAMILY SERVICES
Department for Community Based Services
Division of Protection and Permanency

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PROTECTION AND PERMANENCY TRANSMITTAL LETTER 22-15

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Kelli Root, Assistant Director
Division of Protection and Permanency

DATE: August 30, 2022

SUBJECT: SOP 4.29.2 Transition Planning for Youth Aging Out of OOHC or Extending Commitment

The purpose of this transmittal letter is to inform staff of the following revisions to [SOP 4.29.2 Transition Planning for Youth Aging Out of OOHC or Extending Commitment](#) related to [Senate Bill 8](#).

- The timeframe for youth transitioning from out-of-home care (OOHC) to request to extend commitment to the Cabinet for Health and Family Services (CHFS/Cabinet) has been changed from age nineteen (19) to age twenty (20).
- The period for a youth to file a service complaint related to the Cabinet's intent to terminate commitment has been extended from three (3) business days to fourteen (14) calendar days.
- The Department for Community Based Services (DCBS) must complete all steps associated with a youth's request to reinstate commitment with thirty (30) calendar days.

This SOP was previously sent for field draft review, however because the edits are due to legislative changes, comments are not required.

If you have any questions regarding this transmittal letter, please contact:

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