



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR COMMUNITY BASED SERVICES**

275 East Main Street, 3W-A
Frankfort, Kentucky 40621
Phone: 502-564-3703
Fax: 502-564-6907

Eric Friedlander
SECRETARY

Marta
Miranda-Straub
COMMISSIONER

PROTECTION AND PERMANENCY TRANSMITTAL LETTER 22-21

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Tracy DeSimone, Assistant Director
Division of Protection and Permanency

DATE: December 5, 2022

SUBJECT: SOP 4.12 Out of State Placement and Out of State Placement Checklist

The purpose of this transmittal letter is to notify staff of the following revisions to [SOP 4.12 Out of State Placement](#).

- Policy has been aligned with practice to reflect the following:
 - Clinical Services Branch as the central office point of contact for out-of-state search approval.
 - Children's Review Program's statewide placement office as the point of contact for out-of-state referrals.
- The Interstate Compact on the Placement of Children (ICPC) process has been updated;
- Clarification has been added regarding when an out-of-state placement should be considered; and
- The addition of the [Out of State Placement Checklist](#).

The above SOP revisions were sent for field draft review; however, no statement of consideration is needed.

If you have any questions regarding this transmittal letter, please contact:

David Gutierrez, Clinical Services Branch Manager
David.Gutierrez@ky.gov
(502) 564-9433