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**PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 25-32**

**TO:** Service Region Administrators  
Service Region Administrator Associates  
Service Region Clinical Associates  
Regional Program Specialists  
Family Services Office Supervisors

**FROM:** Kelli Root, Assistant Director II

**DATE:** October 10, 2025

**SUBJECT:** SOP C8.1 Relative and Fictive Kin Placement Consideration and DPP-178 Acknowledgment Statement Options and Available Services for Relative and Fictive Kin Caregivers

This transmittal letter notifies staff of the following edits to [SOP C8.1 Relative and Fictive Kin Placement Consideration](#), and the [DPP-178 Acknowledgement Statement Options and Available Services for Relative and Fictive Kin Caregivers](#).

- The following language is removed from SOP C8.1: “if the child is placed through a safety plan or in the custody of the Cabinet, the caregiver(s) has ten (10) working days to complete the DPP-178 Relative and Fictive Kin Caregiver Acknowledgement statement indicating their choice.”
  - A. ~~The court date should occur within three (3) working days; however, relative, or fictive kin caregivers have ten (10) working days to complete the **DPP-178**.~~
- References to the video ‘further breaking down service array options’ have been removed from the DPP-178.

If you have questions regarding this transmittal letter, please contact:

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