

Safe Infant Vital Statistics Guidelines

When an infant is surrendered through the Safe Infant Act the person (or agency) who assumes custody of the infant will be responsible for filing the birth record and Social Security number. To easily identify the infant, he/she must be provided with a name rather than a generic "Unknown Baby Boy/Girl" designation. The Department for Community Based Services (DCBS) employee should provide the infant with a first and middle name. The last name Doe will be used for all Safe Infant Act cases. (i.e., William Theodore Doe or Olivia Elizabeth Doe).

The following information must be included to The Office of Vital Statistics when filing for the birth certificate (KRS 213.051):

- The date and place of finding;
- Sex and approximate date of birth of child;
- Name and address of the person or institution with which the child has been placed for care;
- Name given to the child by the custodian of the child;
- Other data as required by the state registrar to complete a birth certificate;
- The place where the child was found shall be entered as the place of birth;
- A report registered under this section shall constitute the certificate of birth for the child; and
- If the child is identified and a certificate of birth is found or obtained, the report registered under this section shall be placed in a special file and shall not be subject to inspection except upon order of a circuit court.