**Case Planning with Clients that have a Disability or Chemical Dependency Tip Sheet**

**Child with a Disability**

When creating a case plan involving a child with a disability, the SSW completes the following tasks:

* Utilizes the assessment in the development of the case plan to assess, consider and include, as appropriate, the following items if a child is determined to have a disability:
* Examination of personal history;
* Life stages;
* Present situation;
* Possible future options;
* The child’s perceptions and vision of the future;
* Educational and vocational issues;
* Work history;
* Skills;
* Interests;
* Experiences;
* Education;
* Prior training or need for training;
* Behavioral and mental health issues; and
* Need for accommodation;
* Involves age appropriate children with a disability in case planning in the following areas:
* Joint assessment of the child’s skill achievement and knowledge levels;
* Development of an individual plan for achieving specific goals and objectives designed to remedy gaps and strengthen functioning;
* Establishment of reasonable timeframes for achieving goals;
* Arrangement for accommodations to support the child’s success in achieving maximum independence, autonomy and realization of different personal and social goals, when indicated.
* Accommodations to maximize a child’s independence, autonomy and realization of personal and social goals may include:
* Information about risks and options;
* Exposure and practical experience;
* Assistive technology;
* Education;
* Training and skill development and when appropriate;
* Assistance with personal financial planning;
* Budgeting; and
* Exploring affordable options for protecting resources.
* The SSW may offer through the conference, assistance with:
* Mastering developmental tasks;
* Accomplishing the tasks of daily living; and
* Exercising talents and leadership abilities, which the client possesses.

**Child or Family Member with a Condition or Disability**

When creating a case plan with involving a family member with a condition or disability, the SSW completes the following tasks:

* Reviews the assessment for information regarding a child or family receiving services that are experiencing or has been diagnosed with a:
* Disability;
* Mental illness; or
* Chemical dependency;
* Considers and addresses, as appropriate, the disability issues of all family members while developing a case plan’s objectives and tasks.
* Medically fragile children in OOHC placement have a quarterly multi-agency Individual Health Plan (IHP) review.
* When appropriate, these meetings may be considered the case planning conference.

**Family Member with a Mental Illness or Chemical Dependency**

When creating a case plan involving a family member experiencing mental illness or chemical dependency, the SSW completes the following tasks:

* Intervenes with more intensive services and with more frequent monitoring when the responsible parent or others living in the home is diagnosed as having a mental illness or is chemically dependent; and
* Documents in the assessment and case plan:
* When greater service intensity and a longer period of services to the family may be required if problems are not successfully resolved; and
* What is required for successful resolution.